

Training Sign-off Sheet

DFM2800 Tier 1 (Rev. 2.00)

Trainee	
Company	

Period	
Trainer	

Item	Date	Trainee	Trainer
..... Day 1			
1. Machine Overview and Functions			
1.1. Explain Machine Functions and Wafer Process Flow	_____	_____	_____
1.2. Explain the Machine Structure Outline	_____	_____	_____
2. Warning Indications and Safety Precautions for Operation			
2.1. Explain the Meaning of Hazard Labels	_____	_____	_____
2.2. Explain the Potential Hazards	_____	_____	_____
2.3. Explain the Safety Interlock Functions	_____	_____	_____
2.4. Explain EMO Switches	_____	_____	_____
2.5. Explain Lockout and Tagout	_____	_____	_____
3. Operations for Auto Run			
3.1. Explain the Machine Screen Used for Operation	_____	_____	_____
3.2. Start Up the Machine	_____	_____	_____
3.3. Terminate the Machine	_____	_____	_____
3.4. Execute Automatic Operation	_____	_____	_____
3.5. Pause and Resume the Automatic Operation	_____	_____	_____
3.6. Stop the Automatic Operation	_____	_____	_____
3.7. Stop the Automatic Operation by EMO Switch	_____	_____	_____
3.8. Execute Sampling Inspection	_____	_____	_____
4. Replenishment of Tape			
4.1. Replenish the Dicing Tape (Pre-cut Tape)	_____	_____	_____
4.2. Replenish the Dicing Tape (Non Pre-cut Tape)	_____	_____	_____
4.3. Perform Dicing Tape Mount Test	_____	_____	_____
4.4. Replenish the Peeling Tape (Heat Seal Tape)	_____	_____	_____
5. Error Processing Done by Operator			
5.1. Recover from an Error during Automatic Operation	_____	_____	_____
5.2. Recover from Alignment Error	_____	_____	_____
.....			

Training Sign-off Sheet

Course composition, intended trainees and course objective

Course Name	Intended Trainees	Course Objective
Tier 1	- who operates the machine to process products	To enable trainees to understand the terms necessary for operating the machine and to process products by calling up the data set in the machine
Tier 2	- who has already completed the "Tier 1" course (or has equivalent operation skills) - who conducts data and function settings of the machine - who conducts periodic maintenance of the machine	- To enable trainees to create the data and set the data and functions for operating the machine - To enable trainees to safely and precisely perform the periodic maintenance and consumable parts replacement described in the Maintenance Manual of the machine
Tier 3	- who has already completed the "Tier 2" course (or has equivalent operation skills) - who conducts maintenance works which are not described in the Maintenance Manual of the machine	To enable trainees to conduct maintenance works which are not described in the machine Maintenance Manual (only the items that can be executed without any special tools or access to the internal Maker Data)